

MSc PROGRAM EDUCATION PROCESS

APPLICATION AND REGISTRATION

Graduate student requests are taken from the Presidents of the Departments by the Institute for the next semester. These requests, application conditions and dates are discussed in the INSTITUTE BOARD with the participation of all the Presidents of the Departments and presented to the Rectorate of our University. The quota, application conditions and dates are announced on our website after the decision is made in the University Senate. Candidates can apply from lubasvuru.uludag.edu.tr after the applications start. As a result of the applications, Candidates by the number of candidates indicated on the announcement will be invited to the Science Exam. Candidates who have earned the right to register after the evaluation of the system by adding the scores of the candidates entering the Science Exam / Interview will be announced and definite records will be made on the specified dates. The thesis supervisors of the candidates who have earned the right to register are appointed with the recommendation of the Department and the approval of the Institute.

MSc EDUCATION

The duration of normal education is 4 semesters and the maximum duration is 6 semesters. **At the end of the maximum period, the student who cannot graduate is dismissed. In the 4th semester the relation of the students who cannot complete the courses with credits is also cut off.** Students must complete at least 120 ECTS in 4 semesters in order to graduate.

COURSE SELECTION

The master program has at least 7 + 1 (Research Techniques and Publication Ethics) credited courses, 4 MSc Specialized Field Courses, a Seminar, and 4 Thesis Supervision courses (excluding the Industrial Engineering MSL Program). The student must make a course selection with 30 ECTS according to the lesson plans in our Web page in each semester with consultant's approval. By taking into consideration the ECTS values of the courses, max two courses, in total, with the same ECTS can be selected out of the program or different universities. The course grade must be at least 70 (CC). Theoretical courses are required to attend at least 70% and practice courses at least 80%.

SEMINAR PRESENTATION

The student must present one seminar during the semester specified in the course plans. **The Seminar Evaluation Form (RIT-FR-OID-57), the Seminar Participant List (RIT-FR-OID-56) and the CD with the seminar text** must be sent to the Institute through the Department. Students registered before the fall semester 2016-2017 must also present a thesis phase seminar. The seminar presentation does not have a specific date, it can be presented at any time during the semester.

THESIS DETECTION

Regardless of the condition of completing the credited courses until the end of the second semester at the latest, the thesis topic of the graduate student presenting the seminar must be determined and prepared the **Thesis Topic Proposal / Change Form (RIT-FR-ÖİD-54)** together with the supervisor. It must be sent to the Institute with the decision of the Academic Committee of the Department.

SCIENTIFIC PUBLICATION

If the student of the graduate program **has not taken** the thesis topic until 08.09.2016 or **has not completed** the credited courses until the end of 2015-2016 Spring Semester, he/she must make a paper from A 1.3. If this is not done, two papers from the A 1.15 or A 1.16 or one national or international congress paper added to one of the A 1.15 or A 1.16 (two papers).

A1.3: published in other international indexed Journals

A1.15: published in Journals of the Uludag University

A1.16: published in ULAKBİM indexed Journals or nationally journals

NOTE: In the congress participation, oral presentations which were published as the abstract are accepted. Congress presentations must be oral. As well as publication with advisor lecturers, publications made with a different faculty member are also accepted. The articles may be related to the subject of the thesis or to the program. There is no requirement to be the first name. (Uludag University Senate's session 2016-15 dated 8 September 2016).

THESIS DELIVERY

The Compliance Form (RIT-FR-ÖİD-60) of the thesis according to the writing rules determined by the Institute and the **Thesis Approval Form** must be approved by the Supervisor and the Associate Director of the Institute. The thesis text will be scanned to the Turnitil Plagiarism Program by the Thesis Advisor with a password to be obtained from the Library and Documentation Department by the faculty member for one time. In the Forms and Requests page the **MSc / PhD Plagiarism Report** must be filled. These three forms mentioned above must be submitted to the Institute by the student together with a thesis and Scientific Publications. **The Thesis Defense Jury Recommendation Form (RIT-FR-ÖİD-59)**, where jury must be formed with three primary (one from the different educational institutions) and two substitute members, determined by the Advisor must be sent to the Institute through the Department. With the decision of the Administrative Board of the Institute, jury members are determined. The jury's proposal form should indicate the date of the examination.

GRADUATION STAGE

Joint Report on Graduate Thesis Defense Examination (RIT-FR-ÖİD-62), **Personal Assessment Reports (RIT-FR-ÖİD-61)** filled in by the jury members and **the questions asked in the examination** must be sent to the Institute through the Department after the **thesis defense examination** within 3 working days. The Personal Assessment Report must be filled in separately by each primary jury member.

In order to be able to decide to graduation after the thesis defense examination, the documents mentioned in our webpage together with 1 signed and bounded thesis (including U.Ü. Thesis Replication and Electronic Publishing and Permission Form in the thesis end) must be submitted to the Institute within 1 month. The diplomas of each graduating student are ready within 40 days.